



STATUTES FOR MUN BERN

I. GENERAL REGULATIONS

Art. 1 Name, Legal Status, and Headquarters

MUN University of Bern is an organization as defined by Art. 60 ff. ZGB with headquarter in Bern.

Art. 2 Objective

1 MUN University of Bern will introduce students of the University of Bern to international politics through practical presentations, workshops, exchange projects, and participation in simulated UN conferences (called MUN). Secondly, the organization builds a network of likeminded students by organizing social events and hosting monthly gatherings.

2 The organization is nondenominational and nonpartisan and pursues no economic interests. Its public relations raise awareness and inspire University of Bern students toward international cooperation.

Art. 3 Funding and Liability

1 The organization's funding sources include member contributions and project contributions as well as third party grants.

2 MUN University of Bern is solely liable for obligations with the association's income. Member liability is excluded.

II. MEMBERSHIP

Art. 4 Obtaining New Members

1 An individual acknowledging the association's purpose and wishing to support it by joining MUN University of Bern may do so at any time by submitting an application to the Board.

2 The Board shall consider the application at their next meeting and shall notify the applicant of the decision within 30 days. In the absence of such a decision process, the applicant is taken silently. The Board's decision does not have to be justified.

Art. 5 Membership Categories

1 The organization distinguishes between active and passive members.

2 Active members have both active and passive voting rights and may participate in all of the organization's events and activities (including MUN conferences).

3 Passive members possess only the active but not the passive voting rights, and may in general participate in all of the organization's events and activities (excluding MUN conferences).

Art. 6 Membership Fees

1 The yearly membership fees for active members are CHF 50.00 and CHF 20.00 for passive members.

2 Membership fees for existing members are due by the end of September. New members must pay within 30 days of acceptance to the organization.

Art. 7 Beginning, Duration, and End of Membership

1 Membership and associated rights are activated as soon as the Board has confirmed the membership and the potential member has paid the membership fee.

2 Membership is valid for the current organization term. Regardless of the membership activation date, the membership fee must always be paid in full. The organization term runs from June to the following May.

3 Withdrawing from the organization is possible at any time, provided that all liabilities have been paid to the association.

4 In exceptional justifiable cases, the Board may remove a member from the organization.

III. INSTITUTIONS

Art. 8 Bodies of the Organization

The organization MUN University of Bern is comprised of the following bodies:

- The General Assembly
- The Board
- The Auditors
- The Advisory Board

Art. 9 Conditions of the General Assembly

1 The General Assembly takes place yearly at the end of the organization term. A Board member may request an extraordinary General Assembly at any time.

2 The General Assembly shall attend to the following matters:

- Approving the minutes from the previous General Assembly.
- Approving the annual report, financial statement, balance sheet, and auditors' report
- Releasing the Board and the auditors
- Electing new Board members and auditors
- Changing the statutes
- Dissolving the association

3 Any General Assembly and extraordinary General Assembly shall be minuted.

Art. 10 Convening a General Assembly

1 The Board shall inform members of a General Assembly in advance, inviting members and sending an agenda at least 2 weeks in advance.

2 Any member may add an agenda item to the General Assembly by contacting the Board in writing up until 5 days before the meeting. The will begin by deciding upon the applicant's submission.

Art. 11 Management and Adopting Resolutions

1 The association's co-president chair's the General Assembly

2 Each member has one vote at elections and for referenda. Adjusting representation is not allowed.

3 Voting is open-ballot. The co-president participates in voting and casts a deciding vote in the case of a tie.

Art. 12 Conditions of the board

1 The Board consists of at least 3 people and is elected for one year at the General Assembly. Re-election is possible.

2 The Board is responsible for the following matters:

- Co-Presidency
- Events
- Members
- Public Relations
- JUNES
- Finance
- Fundraising
- Website

Art. 13 Functions and Powers of the Board

1 The Board represents the organization to the public.

2 The Board is entitled to all powers not allocated to other bodies of the organization.

2a The financial competences (expenses) of the Board are limited as follows:

- up to a cumulated amount per issue of CHF 250.00: approval of the Co-Presidents,
- from a cumulated amount per issue of CHF 250.00: approval of the Board with a simple majority.

3 The Board has a quorum if at least half of its members are present. In a tie, the co-presidency cast a deciding vote.

4 The Board meetings are minuted.

Art. 14 The Auditor

1 The auditor is a club member who is not a member of the board and is selected annually at the General Assembly. Re-election is possible.

2 He or she examines the annual report, the annual accounts and balance sheet and writes a written report given at the General Assembly.

3 At the Annual General Assembly, the auditor presents his or her written report and makes a recommendation for the approval or rejection of transactions.

Art. 15 The Advisory Board

1 The Advisory Board is an expert body, consisting primarily of people from the University of Bern, which supports the club with knowledge, awareness, and support.

2 The association informs the Advisory Board annually on the club's activities, programs, and projects. The Advisory Board has no obligations, but can contribute to the club on specific occasions or projects.

3 The club may contact the Advisory Board and its members for reference.

IV. FINAL PROVISIONS

Art. 16 Statutes, Amendment, and Termination

- 1 Statute changes can be made by reaching a simple majority of the members present.
- 2 There must be a specific reason to dissolve the organization, which must be agreed upon at the General Assembly.
- 3 Dissolving the organization requires a vote of three-fourths of all present members. In the event of dissolution, members at the General Assembly decide on the distribution of the liquidation funds.

These statutes have been translated from German into English. The German version was approved on 08 May 2014 in Bern.